sevocity | PATIENT PORTAL

Setting up your patient portal

Your patient portal lets you message your care team, see your health summary, and keep your information up to date. Getting set up only takes a few minutes.

1 Look for an invitation email

Your doctor's office will email you an invitation. Click **Register Account** to get started. The link works for 3 days, so if it has expired, just ask your doctor's office for a new one.

2 Confirm it's you

Enter your last name and date of birth, then click **Verify**.

3 Create your login

Choose a username, check that your email address is correct, and create a password. Your password needs 8 to 64 characters, including at least one uppercase letter, one lowercase letter, one number, and one special character (like ! or #). Enter it a second time to confirm, then click **Submit**.

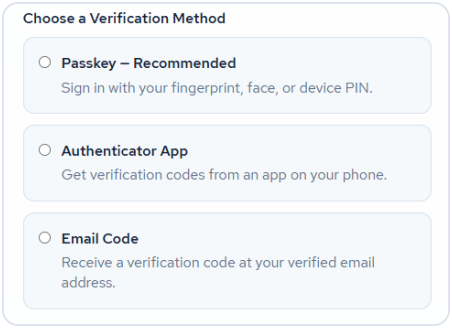
4 Sign in

Go to **mysevocityhealthlink.com** and sign in with your new username and password. If you ever forget your password, click **Forgot Password** to reset it.

5 Add an extra layer of security

Next, choose how you'd like to confirm it's really you when you sign in:

- **Passkey** (recommended) uses your fingerprint, face, or device PIN.
- **Authenticator app** uses FreeOTP, Google Authenticator, or Microsoft Authenticator on your phone. Scan the code on screen, then enter the 6 digit code the app shows you.
- **Email code** sends a code to your email each time.



6 Save your recovery codes

These codes help you get back into your account if you can't use your usual sign in method. Print, download, or copy them somewhere safe, since they won't be shown again. Then click **Complete Setup**, agree to the terms, and click **Continue**. You're all set!

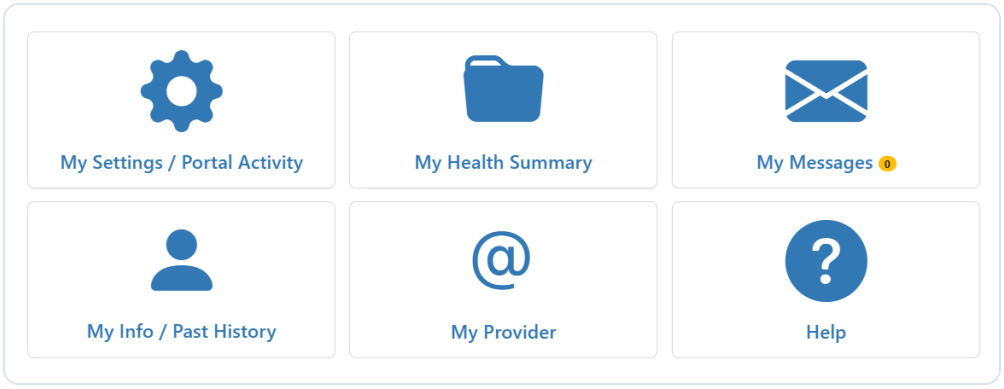
Questions about your account? Your doctor's office is happy to help.

Office phone _____

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Getting around your portal

Sign in any time at **mysevocityhealthlink.com**. Everything starts from your home screen, and you can click the Home icon to come back to it whenever you like.



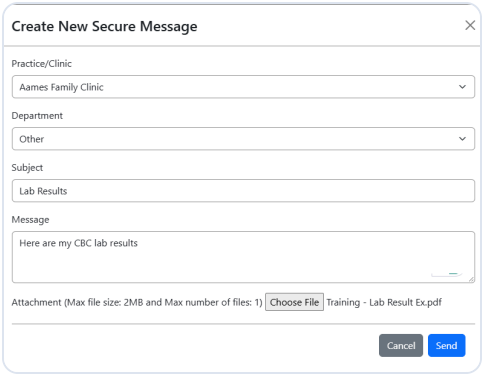
My Settings	Turn on email alerts so you know when a new message arrives. You can also change your password and sign in options here.
My Health Summary	View and download a summary of your care.
My Messages	Send and read secure messages with your doctor's office.
My Info / Past History	Review your information and fill out your health history when your office asks.
My Provider	Find your doctor's office location.
Help	See system requirements and who to contact.

The email address in My Settings is only used for portal alerts. To update your contact information, please let your doctor's office know.

Sending a message to your care team

Open **My Messages** and click **New Message**. Choose your doctor's office and the topic that fits best: prescription refill, appointment request, insurance, billing, or other. Add a subject and your message, attach a file if you need to (one file, up to 2 MB), then click **Send**.

To reply to a message, open it and click **Reply**. If a message has an attachment, click the link to open it.



In an emergency, call 911 or go to the nearest hospital. Please don't use the portal for emergencies.

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